

Shanghai limousine & Travel Service Co., Ltd.
 Room. 102, No. 32. Lane 1000 Yun Tai Rd Shang Hai China
 E-Mail: info@jl-limo.com Web: www.jl-limo.com.
 Tel: 86-021-5160 0180 Fax: 86-021-6832 1065

ORDER FORM

24Hours Hotline (预订热线): +86 021 51600180

CUSTOMER INFORMATION (顾客资料)	
Customer (客户姓名):	_____
Contact Person (联络人):	_____
Address (地址):	_____
Tel. (电话):	_____ Fax (传真): _____
E-mail (电邮):	_____

TRIP INFORMATION (行程资料)	
Rent Date (租用日期):	_____ Booking time (预约时间): _____
Name of passenger (乘车客人姓名):	_____
Request Model (租用型号):	_____ Contact tel.nos. (联络电话): _____
Pick up place (接待地点):	_____
Destination (目的地):	_____
Flight No. (航班编号):	_____ ETA/D.(预定时间): _____
Remarks (备注):	_____

PAYMENT INFORMATION

**Please make check payable to shanghai limousine in Company account OR
 Credit Card Type: American Express MasterCard VISA JBC**

Credit Card # _____ Expiration: _____
 Cardholder: _____ Security Code: _____

Total Charge. (费用) \$ USD _____

I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES.

I/our company confirm the above information is clear and correct.

I/we agree to pay the fare according to your quotation or price list. I/we understand to have responsibility for paying the full amount. if passengers do not turn up at above date/time/place.

We have a 24 hrs cancellation policy, Cancellation less than 24 hrs are charged at full rate

Waiting charge of USD \$ 30 (minimum) per hour will be applied for waiting over 15 minutes.

Reservation would be confirmed by full pre-payment in advance.

Ordered by (name of signe)
 签署人姓名

Signature with Co. Chop
 签署及盖章

Signed Date
 签署日期

FOR OFFICE USE ONLY	
Driver:	Plate: _____
limo type: _____	Others: _____
Total Charge (\$ USD)	_____
Remark:	_____